
	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 1 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	1 dari 21
		1 Agustus 2021	

POLICY DOCUMENT OF INTERNAL QUALITY ASSURANCE SYSTEM




**UNIVERSITAS SEBELAS MARET
SURAKARTA
2021**

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul :		1 Agustus 2021	
KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	2 dari 21

KEBIJAKAN SPMI UNIVERSITAS SEBELAS MARET

Proses	Penanggungjawab			Tanggal
	Nama	Jabatan	Tanda Tangan	
1. Perumusan	Prof. Dr. Sarwiji Suwandi, MPd	Ketua LPPMP		
2. Pemeriksaan	Prof. Dr. Ir. Ahmad Yunus, M.S.,	Wakil Rektor Bidang Akademik dan Kemahasiswaan		
3. Persetujuan	Prof. Dr. Adi Sulistiyono, S.H.,M.H.	Ketua Senat Akademik		
4. Penetapan	Prof. Dr. Jamal Wiwoho, S.H.,M.Hum	Rektor		
5. Pengendalian	Prof. Dr. Sarwiji Suwandi, MPd	Ketua LPPMP		

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	3 dari 21

I. VISION, MISSION, AND OBJECTIVES

VISION

Universitas Sebelas Maret University will be a internationally recognized center for the development of science, technology, and the arts based on the noble values of national culture.


This vision will be achieved by 2030

MISION

1. Organizing education and teaching that demands lecturer self-development and encourages student independence in acquiring knowledge, skills, and attitudes.
2. Conducting research that leads to new discoveries in the fields of science, technology, and art.
3. Organizing community service activities that are oriented towards community empowerment efforts.


TUJUAN

1. Create an academic atmosphere that encourages all community to optimally develop their abilities.
2. To produce graduates who are devoted to God Almighty and are virtuous, intelligent, skilled, independent, physically, spiritually and socially healthy.
3. To create a center for efficient and effective science and technology development
4. To disseminate outcomes of education and teaching as well as research and community service to have a sustainable transformation for a prosperous life.
5. To strengthen the noble values of national culture as one of the thinking and behaviour foundations in life
6. To create a civilized environment towards the realization of an orderly and peaceful society
7. To create a sovereign, united, equitable and prosperous nation and state
8. To develop Universitas Sebelas Maret as an internationally reputable university.

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Kentingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul :		1 Agustus 2021	
KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	4 dari 21


II. Definition of Terms

1. The quality of higher education is the level of conformity between the implementation and the Higher Education Standards consisting of the National Higher Education Standards and the Higher Education Standards determined by the Higher Education Institution.
2. Higher Education Quality Assurance System, hereinafter abbreviated as QAS-HE, is a systemic activity to improve the quality of higher education in a planned and sustainable manner
3. Internal Quality Assurance System, hereinafter abbreviated as IQAS, is a systemic activity of quality assurance of higher education by each tertiary institution autonomously to control and improve the implementation of higher education in a planned and sustainable manner.
4. Higher Education Database, hereinafter abbreviated as HED, is a collection of data on the implementation of higher education for all tertiary institutions that are nationally integrated
5. National Education Standards are minimum criteria on higher education learning in universities throughout the jurisdiction of the Unitary State of the Republic of Indonesia.
6. National Higher Education Standards are standard units that include the National Standards on Teaching & Learning plus the National Standards on Research and the National Standards on Community Service
7. Higher Education Standards determined by Higher Education Institutions, hereinafter referred to as HEI standards, are series of standards at universities that exceed the National Higher Education Standards.
8. National Accreditation Board for Higher Education, hereinafter abbreviated as BAN-PT, is an agency established by the Government to conduct and develop higher education accreditation independently
9. Additional Standards are standards whose scope is outside the area regulated in the National Higher Education Standards and BAN-PT.
10. Derivative Standards are standards whose standards are set more specifically at a lower level to ensure the fulfillment of the parent standard at a higher (wider) level.
11. The Indonesian National Qualifications Framework, hereinafter abbreviated as IQF, is a leveling of learning outcomes that equalizes the outputs of formal, non-formal,

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Kentingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	5 dari 21
		1 Agustus 2021	

informal education, or work experience in the context of recognizing work competencies in accordance with the work structure in various sectors.

12. Universitas Sebelas Maret University, hereinafter referred as UNS, is a Legal Entity State University organized by the Ministry of Education and Culture.
13. The Board of Trustees, hereinafter abbreviated as MWA, is a UNS unit that compiles, formulates and establishes policies, provides consideration for the implementation of general policies, and carries out supervision in the non-academic field.
14. The Audit Committee, hereinafter abbreviated as AC, is an MWA apparatus that independently functions to evaluate the outcomes of internal and external audits on the implementation of UNS for and on behalf of the MWA.
15. Academic Senate, hereinafter abbreviated as SA, is a UNS unit that compiles, formulates, establishes policies, provides considerations, and conducts supervision in the academic field.
16. Rector is the top leader of the implementation and management of UNS.
17. The Council of Professors is a UNS unit that carries out the functions of scientific development, ethical enforcement, and the development of academic culture.
18. Faculty is a set of supporting resources that organize and manage academic education and professional education in a discipline of science and technology disciplines.
19. Dean is the head of the Faculty or School within UNS who is authorized and responsible for the implementation of education in each Faculty or School
20. Education Quality Assurance and Development Institute, hereinafter abbreviated as LPPMP, is an institution tasked with coordinating, implementing, monitoring, and evaluating activities for learning improvement and development and education quality assurance.
21. Institute for Research and Community Service, hereinafter abbreviated as LPPM, is an academic implementing element that has the task of conducting research and community service.
22. Study Program Management Unit, hereinafter abbreviated as UPPS, is a unit that proposes accreditation of study programs which is the management/manager of study programs.

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul :		1 Agustus 2021	
KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	6 dari 21


23. Study Program, hereinafter abbreviated as PS, is a unit of Education and learning activities that has a certain curriculum and learning method in one type of academic education, professional education, and/or vocational education.
24. Lecturers are professional educators and scientists with the main task of transforming, developing, and disseminating science, technology, and art through education, research and community service.
25. Non-teaching staff are members of the community who devote themselves and are appointed to support the implementation of education as managers of educational units, supervisors, supervisors, researchers, developers, library staff, laboratory personnel, learning resource technicians, administrative staff, psychologists, social workers, therapists, staff cleanliness and security
26. Members of the UNS Campus are Lecturers, non-teaching staff, and UNS Students.
27. Academic Civitas is an academic community consisting of UNS Lecturers and Students.
28. Internal Quality Audit, hereinafter abbreviated as IQA, is a systematic, independent, and documented testing process to ensure that the implementation of activities in higher education institute is in accordance with procedures and the results are in accordance with standards to achieve institutional goals.

III. Background and Purpose of the IQAS Policy Document

A. Background of IQAS UNS

Universitas Sebelas Maret (UNS) is a higher education institution that has the main task of organizing the *Tridharma* of Higher Education in the context of participating in achieving the constitutional ideals of the Unitary State of the Republic of Indonesia, in particular educating the nation's life. In order to realize this, it is necessary to take strategic steps for the implementation of higher education by prioritizing quality, quantity, productivity, and creativity in the fields of research and community service that can be integrated and aimed at improving the quality of learning so that UNS is able to contribute to increasing the nation's competitiveness. competitiveness).

As a higher education institution, UNS should develop good university governance through a righteous organization and independence in management

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul :		1 Agustus 2021	
KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	7 dari 21


(autonomy). This condition is a prerequisite for organizing education, research, and community service programs efficiently and competitively, as well as having a high reputation in the context of the UNS Vision 2030, which is "to become a center for the development of superior science, technology and art at the international level based on the noble values of national culture".

Since the establishment of UNS as a legal entity university with Government Regulation Number 56 year 2020 concerning the Legal Entity University of Sebelas Maret University, UNS has the flexibility in managing resources but remains responsible, by prioritizing efficiency and productivity. UNS can also be more creative and innovative in improving the quality of public services to promote general welfare and educate the nation's life, by implementing flexibility in effective financial management, and carrying out sound not-for-profit business practices..

The achievements of 2020 have shown encouraging results, especially in the performance ranking, including Indonesia's Webometrics ranking at 8th and 1990th in the world, The Impact ranking in 201-300 by being the highest ranked university in Indonesia for the 4th SDG related category. Quality Education, Indonesia's QS ranking at 12th, Greenmetric Indonesia's ranking at 7th, and Indonesia's 4ICU ranking at 6th. Most of the targets have been achieved and even exceeded the set performance targets. With this achievement, UNS is considered capable of accelerating the achievement of the UNS 2030 vision.

B. Purpose of the IQAS Policy Document

1. As a commitment of Sebelas Maret University to maintain and improve the quality of higher education in a sustainable manner, referring to the National Higher Education Standards and quality assurance through both national and international accreditation (International Quality Assurance) to realize the vision, mission, and goals as well as meet the needs of stakeholders through the implementation of the *Tridharma* of Higher Education.
2. As a guideline to ensure that each unit within the Sebelas Maret University in carrying out its main tasks and functions is in accordance with the standards that have been set.

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul :		1 Agustus 2021	
KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	8 dari 21

3. As a means to communicate to internal and external stakeholders toward the Internal Quality Assurance System at Universitas Sebelas Mare.

IV. Outline of IQAS Policy

A. Principles:

1. The IQAS is conducted in every unit within Universitas Sebelas Maret.
2. The IQAS uses a standardized reference based on Permeristekdikti No. 62 of 2016 and Permendikbud No. 3 of 2020
3. The IQAS is conducted based on accurate data and information utilizing digital technology.
4. Implementation of IQAS is carried out continuously using 5 steps of "Standard Setting - Standard Implementation - Standard Evaluation - Standard Control - Standard Improvement [PPEPP]"

B. The goals and strategies of IQAS

1. Goals:


The purpose of IQAS policy is to ensure that the implementation of higher education at Universitas Sebelas Maret exceeds the National Standard for Higher Education in accordance with applicable regulations..

2. Strategy:

- a. The implementation of IQAS is carried out consistently and obeys the rules.
- b. The Education Quality Assurance and Development Institute (LPPMP) is given the full task and authority to build a quality culture.
- c. Develop an integrated database
- d. Involving all members of UNS.

C. Scope

The scope of the UNS internal quality assurance system covers all aspects of the management and administration of higher education in accordance with Government Regulation Number 4 of 2014 concerning the Implementation of Higher Education and Management of Higher Education:

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	9 dari 21

1. Academic fields, including:

- a. Education
- b. Research
- c. Community service

2. Non-academic fields, including:

- a. Organization
- b. Finance
- c. Student Affairs
- d. Human Resources, and
- e. Facilities and infrastructure

From the view of organizational structure, all units at UNS apply IQAS:


1. Board of Trustees,
2. Academic Senate
3. Rector
 - a. Top leaders (Rector and Vice Rector)
 - b. Academic Staff (Faculty, School and LPPM)
 - c. Non-academic support
 - d. Administrative Executive
 - e. Quality assurance
 - f. Developers and implementers of strategic tasks
 - g. Executing commercial business development
 - h. Other required elements
4. Board of Professors

D. Management

To ensure that the implementation of IQAS in academic and non-academic fields is carried out effectively, IQAS management activities are carried out using the PPEPP method (Determination, Implementation, Evaluation, Control, and Standard Improvement). In summary, the implementation of PPEPP can be described as follows.

1. Determination (P)


The standard formulation was carried out by the UNS IQAS team which was formed through the UNS Rector's Decree. For the academic field, the UNS IQAD Team consists of: Chairperson and secretary of LPPMP, Head and field coordinator at

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	10 dari 21

PPSMM, Head of Development Center at LPPMP, Chair and coordinator of SPMI UPM, and Head of LPPM Quality Assurance Unit. For non-academic fields, the UNS IQAS Team consists of the Chair and secretary of the LPPMP, the head and coordinator of the field at PPSMM, the chairman and secretary of the quality assurance unit in the Bureau, Institutions and all Units. The standard setting mechanism is as follows:

- a. Higher Education Institution Standards which includes National Standards that are mandatory and minimal as well as standards of HEI which are mandatory and exceed the National Standards. The arrangement mechanism is as follows:
 - 1) The UNS IQAS team formulates a draft of the HEI standard.
 - 2) The draft of the HEI standard document is finalized by the PPSMM team.
 - 3) The HEI Standard Documents are checked by the Vice Rector for Academic and Student Affairs
 - 4) The National and HEI Standards are approved by the University Academic Senate
 - 5) Standard documents are approved by the Rector and controlled by LPPMP.

- b. Supplementary Standards are additional standard whose scope is outside the area regulated in Permendikbud Number 3 of 2020 and BAN-PT instruments, both APS and APT. This document is facultative and beyond the national standard. The mechanism is as follows:
 - 1) An ad hoc team was formed to formulate a draft of the University's supplementary standards.
 - 2) The draft of Supplementary standard document is finalized by the PPSMM team.
 - 3) University Supplementary Standard Documents are checked by the Vice Rector for Academic and Student Affairs
 - 4) University Supplementary Standards Documents approved by the University Academic Senate
 - 5) Supplementary standard documents approved by the Chancellor and controlled by LPPMP

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	11 dari 21

c. Derivative Standards are standards that are specific and exceed existing standards and are derivatives of the HEI standard. The mechanism is as follows:


- 1) An ad hoc team was formed to formulate a draft of the University's derivative standard.
- 2) Draft standard derivative documents are finalized by the PPSMM team.
- 3) University Derivative Standard Documents are checked by the Vice Rector for Academic and Student Affairs
- 4) University Derivative Standard Documents approved by the University Academic Senate
- 5) Derivative standard documents are approved by the Rector and controlled by LPPMP

The document numbering is arranged following the format of: university code (faculty)/document type/document name

Example

- a. IQAS policy document : UN27/K.SPMI
- b. IQAS manual document :
 - 1) Teaching & learning manual : UN27/M.SPMI/PD-1 s.d. PD-8
 - 2) Research manual : UN27/M.SPMI/PL-1 s.d. PL-8
 - 3) Community service manual: UN27/M.SPMI/PG-1 s.d. PG-8
 - 4) UPPS manual : UN27.YY*/M.SPMI/01 s.d. zz
- c. Standard document :
 - 1) Teaching & learning HEI standard : UN27/STD /PD-1 s.d. PD-8
 - 2) Research HEI standard : UN27/STD /PL-1 s.d. PL-8
 - 3) Community service HEI standard:
 - 1) : UN27/STD /PG-1 s.d. PG-8
 - 4) Supplementary standard : UN27/STD.Tb-01 s.d. tt
 - 5) Derivative standard : UN27/STD.Tr-01 s.d. xx
 - 6) Derivative standard of UPPS: UN27.YY*/STD.Tr-01 s.d. zz

* Code of faculty
- d. IQAS Form Documents

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	12 dari 21

1) Form of Teaching & Learning : UN27/F.SPMI/PD-1 s.d. PD-8/F01 s.d.
ZZ

2) Form of research : UN27/F.SPMI/PL-1 s.d. PL-8/F01 s.d. zz

3) Form of community service : UN27/F.SPMI/PG-1 s.d. PG-8/F01 s.d. zz

4) Form of UPPS : UN27.YY*/F.SPMI/01 s.d. zz

2. Implementation (P)

All documents are implemented and attached to the organizational structure at Universitas Sebelas Maret and are at all levels in stages starting from:

- a. University Level: Rector and Rectors
- b. Faculty/Postgraduate/Vocational School Level: Dean and vice deans along with UPPS Quality Assurance Unit (Study Program Management Unit)
- c. Study Program Level: Head of Study Program and Quality Control Group (GKM) and
- d. Bureau, Institute, and Unit Level: Unit Head and quality assurance unit in the bureau/unit/institute
- e. All campus members are required to carry out the IQAS of Universitas Sebelas Maret document.


3. Evaluation (E)

Evaluation is carried out through 2 methods:

- a. Monitoring and evaluation

Evaluation of the implementation of all standards is carried out through Monitoring and Evaluation (Monev) conducted by the Head of Study Program and GKM along with the Dean and UPM. Monitoring is carried out at any time, while reporting is carried out at the end of each semester. Specifically for monitoring and evaluation of assets, finances, and human resources, it is carried out by the Internal Supervisory Unit (SPI) and the Audit Committee. Monev is carried out according to the established PPEPP cycle.

The Internal Quality Audit (AMI) is carried out by LPPMP together with the UPM faculty. The focus of the Internal Quality Audit is to examine the implementation and compliance of all UNS standards and KPIs as well as

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul :		1 Agustus 2021	
KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	13 dari 21

business processes at UNS. The results of AMI are reported by the Head of LPPMP, and SPI to the Rector. The findings of this AMI are used to assess the performance of IQAS in Universitas Sebelas Maret University.

AMI is held annually in 2 levels: AMI level 1 and AMI level 2. AMI level 1 evaluates and audits the performance of Study Programs and is carried out between study programs in the same UPPS. The auditee of AMI level 1 is the Head of the Study Program, while the auditor is the GKM of another study program in the same UPPS. AMI level 2 evaluates and audits UPPS performance. AMI level 2 is carried out by the university auditor team to the UPPS Dean as an auditee.


AMI Level 1 is held in August-September, and audits the implementation of teaching and learning activities in the previous academic year. AMI level 2 is implemented after AMI level 1. Bureau/Agency/Unit AMI is implemented between Bureaus/Institutions/Unit together with AMI level 2.

The schedule, instruments and forms for the implementation of M&E and AMI are provided by LPPMP. The AMI Level 1 instrument refers to the Study Program Accreditation Instrument (IAPS) 4.0 while the AMI Level 2 instrument refers to the Higher Education Accreditation Instrument (APT) 3.0 along with other references.

4. Controlling (P)

Standard of Control is carried out through Management Review Meetings (RTM). UNS determined that RTM was carried out 2 (two) times after the implementation of AMI with the following levels:

- a. The faculty/school level RTM is performed after AMI level 1 and level 2. The RTM at the faculty/school level is led by the Dean. The person in charge of implementing the RTM at the faculty level is the Head of UPM, especially Korbid Monev and AMI UPM.
- b. After the implementation of the Faculty RTM, the University level RTM is performed, led by the Rector. The person in charge of implementing the RTM at the University level is the Chairperson of the LPPMP especially Korbid Monev and AMI PPSMM LPPM.

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Kentingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	14 dari 21


In each RTM, there are 7 (seven) agendas that should be discussed:

- a. Findings of AMI
- b. Feedback
- c. Process Performance and Product Compliance
- d. Status of preventive and corrective actions
- e. Follow-up to the previous year's Management Review Meeting'
- f. Changes that may affect the quality assurance system
- g. Recommendations for improvement, can be in the form of:
 - 1) if it has met the standard, then the standard target is maintained. After being met in 2-3 cycles, it can be recommended that the standard target be increased or replaced with another indicator,
 - 2) if it exceeds the standard, then the standard target is maintained, After being met in 2-3 cycles, it can be recommended that the standard target be increased or replaced with other indicators,
 - 3) if the standard has not been achieved, then the Rector through the Dean/Director/Chairman of the Institution, Head of Bureau/Unit and Head of SPI takes corrective action and is followed up for improvement, and
 - 4) if deviations are found, the Rector through the Dean/Director, Head of Institution, Head of Bureau/Unit and Head of SPI shall take corrective action and follow up for improvement..

5. Improvement (P)

The improvement of UNS Standards is carried out if the RTM at the faculty level or at the university level has met the established standards. Standard improvement is aimed at achieving stakeholder satisfaction (internal and external).

Improving Higher Education Standards, Supplementary Standards and Derivative Standards are recommended by the Chair of LPPMP, Chair of LPPM or Chair of SPI to be later determined by the Rector. Improvement of UPPS Standards is recommended by the Chairperson of UPM, to be later determined by the Dean. Improvement of standards based on data analysis and carried out in a participatory and collegial way.

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Kentingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
		Revisi ke	1
		Tgl. berlaku	
Dokumen level 3 :		1 Agustus 2021	
KEBIJAKAN SPMI UNS			
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	15 dari 21

Siklus PPEPP di UNS sebagaimana dinarasikan di atas, dapat dilihat di bawah ini:


Month/Activity	1	2	3	4	5	6	7	8	9	10	11	12
P												
P												
E												
P									AMI	AMI		
P										RTM	RTM	
P												

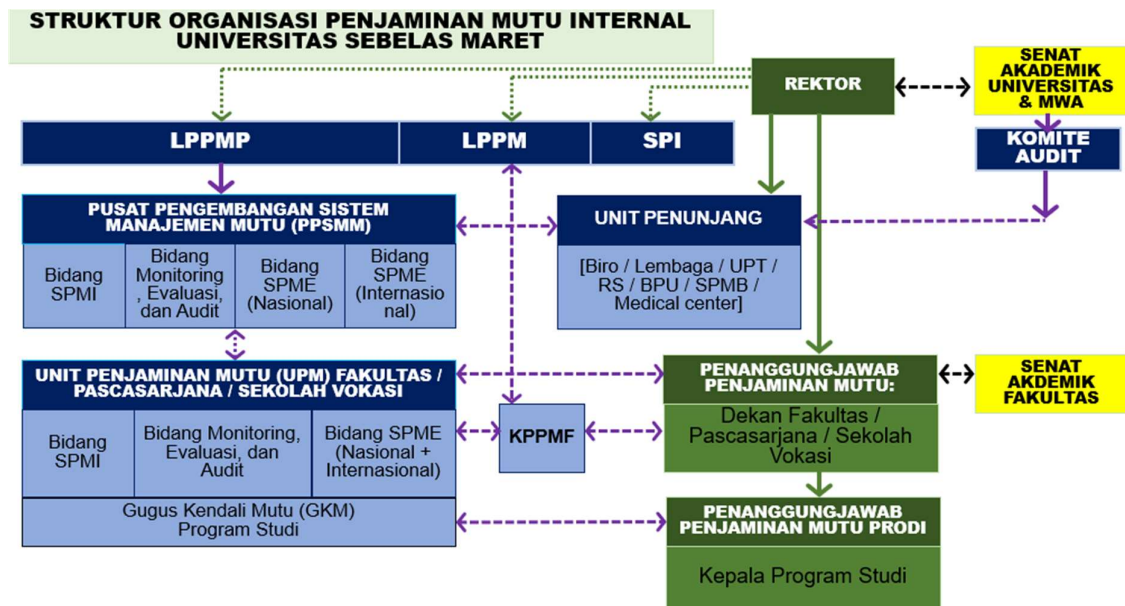
E. Organizing of IQAS

The organizational structure of quality assurance at Sebelas Maret University is arranged in stages and structured with coordinating relationships from the university, faculty/school/Upps level to study programs, including the Head of Bureau, Head of Institution, Head of Directorate, and other related units.

For the academic field, the quality assurance unit is a special unit established by itself to carry out quality assurance, while in the scope of bureaus, units, institutions, directorates, offices, and agencies, the implementation of quality assurance is integrated in organizational management.

The structure of Quality Assurance at Universitas Sebelas Maret and Upps is set as follows:

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Kentingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	UN27/K.SPMI/2021	
		Revisi ke	1
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU	Tgl. berlaku		
	1 Agustus 2021		
	Halaman	16 dari 21	



F. Number and names of all IQAS standards at Universitas Sebelas Maret:


1. Higher education standard, mandatory and exceed the national standard, consisting of 24 documents:

a. Standard of Teaching & Learning:

- 1) Standard of Graduate Competency
- 2) Standard of Learning Content
- 3) Standard Learning Process
- 4) Standard of Learning Assessment
- 5) Standard of Lecturers and Educational Staff
- 6) Standard of Learning Facilities and Infrastructure
- 7) Standard of Learning Management
- 8) Standard of Learning Financing

b. Standard of Research:

- 1) Standard of Research Outcomes
- 2) Standard of Research Content
- 3) Standard of Research Process
- 4) Standard of Research Quality Assessment

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	17 dari 21

- 5) Standard of Researcher
- 6) Standard of Research Facilities and Infrastructure
- 7) Standard of Research Management
- 8) Standard of Research Funding & Financing

c. Standard of Community Service:


- 1) Standard of Community Service Outcomes
- 2) Standard of Community Service Contents
- 3) Standard of Community Service Process
- 4) Standard of Community Service Quality Assessment
- 5) Standard of Community Service Implementation
- 6) Standard of Community Service Facilities
- 7) Standard of Community Service Management
- 8) Standard of Community Service Funding & Financing

2. Supplementary Standard appointed by UNS:

- a. Green Campus Standards
- b. Pancasila Fort Campus Standards
- c. Healthy Campus Standard
- d. Disability Friendly Campus Standards

3. Derivative Standard appointed by UNS:

- a. Standard of Vision Mission
- b. Standard of Cooperation
- c. Standard of Business Unit Management (income generating)
- d. Standard of Library
- e. Standard of Information and Communication Technology s
 - (i) Information and Communication Technology System Standard
 - (ii) Data and Information Management Standards (PDPT)
- f. Standard of Admission
- g. Standard of Remuneration Incentive
- h. Standards for Centralized Administration and Academic Decentralization
- i. Standard of Campus Environmental Management

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Kentingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	18 dari 21

- j. Standard of Student Community Service (KKN)
- k. Standard of Institutional Rating
- l. Standard of Hospital Service
- m. Standard of University Development
- n. Standard of Ethical and Student Character
- o. Standard of Independent Learning - Independent Campus
- p. Standards set by UPSS

V. OTHER IQAS DOCUMENTS

A. IQAS Manual Document

The 2017 UNS IQAS Manual document was structured consisting of manuals of standard establishment, implementation, evaluation, control and improvement. Thus, the 2017 SPMI manual documents amounted to 120 documents (5 times 24 standards).


This 2021 IQAS UNS 2021 was designed simpler, with one manual for each standard. Therefore, there are 3 manuals: National Standards Manual, Supplementary Standard Manuals and Derivative Standard Manuals.

B. IQAS Standard Document

The UNS IQAS Standard Documents have been implemented since 2017. At that time, UNS had 24 standard documents consisting of 8 education standards, 8 research standards and 8 community service standards.

In 2021, the standard document will be reviewed to comply with regulatory changes, both external and internal. Externally, there are 4 regulations that have a very big impact:

1. Regulation of the Minister of Education and Culture (Permendikbud) Number 3 of 2020 concerning National Higher Education Standards (SN Dikti)
2. The new instrument of the National Accreditation Board for Higher Education (BAN-PT) which consists of 9 criteria. For institutions, the APT 3.0 instrument is used, while for the study program the APS 4.0 instrument is used.
3. Government Regulation Number 56 of 2020 concerning State Universities Legal Entity Universitas Sebelas Maret.

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul : KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	19 dari 21

4. Decree of the Minister of Education and Culture of the Republic of Indonesia Number 754/P/2020 concerning Key Performance Indicators of State Universities and Higher Education Service Institutions within the Ministry of Education and Culture in 2020.

Meanwhile, in the internal regulations emerged as the implementation of the above regulations.

With the issuance of these regulations, fundamental changes are needed regarding standard documents. Therefore, in 2021, UNS standard documents are divided into:

1. Mandatory national standard documents refer to Regulation of the Minister of Education and Culture (Permendikbud) Number 3 of 2020 concerning National Higher Education Standards (SN Dikti), APT 3.0 instruments and APS 4.0 instruments, and Key Performance Indicators (IKU) PTNBH. There are 24 standards in this document.
2. Supplementary standard documents that are additional from the regulation in Permendikbud Number 3 of 2020 and areas regulated in BAN-PT instruments, both APS and APT. This document is facultative and transcends. There are 4 (four) supplementary standard documents.
3. Derived standard documents that are exceeding the existing standards and are derivatives of national standard.

C. IQAS Form Document


The UNS Quality Assurance system is implemented based on evidence (evidence-based practices). Therefore, evidence/recording is very important and functions as a recorder, monitor and evidence in every PPEPP cycle. To facilitate the implementation/implementation of the PPEPP cycle, the collection of forms as evidence is compiled in one guidance.

1. Standard form.

Standard form is a form used in standard implementation where each standard has at least 1 (one) form

2. Manual form

The manual form is the form used in the PPEPP IQAS UNS cycle.

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul :		Halaman	20 dari 21
KEBIJAKAN SISTEM PENJAMINAN MUTU		1 Agustus 2021	

VI. RELATIONSHIP OF IQAS DOCUMENTS WITH OTHER HEI DOCUMENTS (statutes, strategic plans, guidelines))

Like other universities, UNS also has various other documents such as statute documents, Long Term Development Plan (RPJP) documents, Medium Term Development Plan (RPJM) documents and Short-Term Development Plan documents. The RPJP contains a 20-year UNS plan, which is prepared in 2010 and ends in 2030. The RPJM or Strategic Plan (Renstra) is made with a duration of 4 years, for example the 2015-2019 Strategic Plan, and the 2019-2023 Strategic Plan. Short RPJ or Operational Plan (Renop) or Annual Budget Work Plan (RKAT) of annual duration to then be embodied in various activities where each activity must be accompanied by a Framework of Reference (KAK) or Term of reference (TOR) document and an accountability report document (LPJ) equipped with a letter of accountability (SPJ) from the financial side.


The above documents, especially the Statute, RPJP and Renstra, are not SPMI documents but have a very close relationship. This is because in these documents there are also a number of provisions that serve as guidelines/references for IQAS standard documents. Changes in these documents will also cause changes to the IQAS standard documents.

The relationship between SPMI documents and UNS Guidelines documents such as curriculum guidelines, MBKM guidelines, and others are complementary and synergistic and must be understood in relation to each other.

In line with the PPEPP cycle in quality assurance, the SPMI standard documents must be established, implemented, evaluated, controlled and improved. The implementation of the PPEPP cycle cannot be separated from the documents mentioned earlier. Thus, all documents at UNS are in line and in rhythm to realize the vision, mission and goals of UNS.

VII. REFERENCES

1. Undang-Undang Republik Indonesia Nomor 20 Tahun 2003 tentang Sistem Pendidikan Nasional
2. Undang-Undang Republik Indonesia Nomor 12 Tahun 2012 tentang Pendidikan Tinggi
3. Peraturan Pemerintah Republik Indonesia Nomor 4 Tahun 2014 tentang Penyelenggaraan Pendidikan Tinggi Dan Pengelolaan Perguruan Tinggi

	UNIVERSITAS SEBELAS MARET JL. Ir. Sutami No. 36A, Ketingan, Surakarta 57126 Telp./Fax. 0271-646994, http://www.uns.ac.id	No. Dokumen	
		UN27/K.SPMI/2021	
	Dokumen level 3 : KEBIJAKAN SPMI UNS	Revisi ke	1
		Tgl. berlaku	
Judul :		1 Agustus 2021	
KEBIJAKAN SISTEM PENJAMINAN MUTU		Halaman	21 dari 21

4. Peraturan Pemerintah Republik Indonesia Nomor 56 Tahun 2020 tentang Perguruan Tinggi Negeri Berbadan Hukum Universitas Sebelas Maret
5. Peraturan Pemerintah Republik Indonesia Nomor 57 Tahun 2021 tentang Standar Nasional Pendidikan
6. Peraturan Presiden Republik Indonesia Nomor 8 Tahun 2012 tentang Kerangka Kualifikasi Nasional Indonesia
7. Peraturan Menteri Riset, Teknologi dan Pendidikan Tinggi Republik Indonesia Nomor 62 Tahun 2016 tentang Sistem Penjaminan Mutu Pendidikan Tinggi.
8. Peraturan Menteri Pendidikan dan Kebudayaan Republik Indonesia Nomor 3 Tahun 2020 tentang Standar Nasional Pendidikan Tinggi
9. Keputusan Menteri Pendidikan Dan Kebudayaan Republik Indonesia Nomor 754/P/2020 tentang Indikator Kinerja Utama Perguruan Tinggi Negeri dan Lembaga Layanan Pendidikan Tinggi Di Lingkungan Kementerian Pendidikan dan Kebudayaan Tahun 2020
10. Peraturan Rektor UNS Nomor 17/UN27/HK/2018 tentang Pengelolaan dan Penyelenggaraan Program Magister dan Program Doktor sebagaimana telah diubah dengan Peraturan Rektor UNS Nomor 23 Tahun 2020 tentang Perubahan Atas Peraturan Rektor UNS Nomor 17/UN27/HK/2018 tentang Pengelolaan dan Penyelenggaraan Program Magister dan Program Doktor.
11. Peraturan Rektor UNS Nomor 31 Tahun 2020 tentang Pengelolaan dan Penyelenggaraan Program Sarjana
12. Peraturan Rektor UNS Nomor 32 Tahun 2020 tentang Pengelolaan dan Penyelenggaraan Program Diploma
13. Peraturan Rektor UNS Nomor 64 Tahun 2020 tentang Organisasi dan Tata Kerja Unsur di Bawah Rektor Universitas Sebelas Maret
14. Pedoman Sistem Penjaminan Mutu Internal Pendidikan Akademik Pendidikan Vokasi Pendidikan Profesi Pendidikan Jarak Jauh. Direktorat Jenderal Pembelajaran dan Kemahasiswaan. Kementerian Riset, Teknologi dan Pendidikan Tinggi. 2018.
15. Pedoman Audit Mutu Internal. Direktorat Penjaminan Mutu. Direktorat Jenderal Pembelajaran Dan Kemahasiswaan. Kementerian Riset, Teknologi dan Pendidikan Tinggi. 2018.